



**MAGISTRATE COURT OF FULTON COUNTY, GEORGIA**

**DIGITAL RECORDING REQUEST FORM**

Please complete all sections in order to avoid a delay in the processing your request. Parties may submit a request via email to [magistrate.jarequests@fultoncountyga.gov](mailto:magistrate.jarequests@fultoncountyga.gov) or mail the request to Magistrate Court Administration, 185 Central Avenue, SW, Suite T-1605, Atlanta, GA 30303.

**REQUESTER INFORMATION**

\*\*Please note, recordings are only available to parties to a case. Recordings will not be made available to non-parties. See Supplemental Standing Order and Internal Procedure on Digital Recordings for more information.\*\*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Tel. Number: \_\_\_\_\_

**CASE INFORMATION**

Case Number: \_\_\_\_\_ Hearing Date: \_\_\_\_\_

Case Name: \_\_\_\_\_ vs. \_\_\_\_\_

Courtroom/Hearing Time: \_\_\_\_\_ Judge: \_\_\_\_\_

\*A link to the digital recording requested will be emailed to the requesting party once the request has been processed and approved. Recordings are not currently available by other means.\*

OFFICIAL USE ONLY	
<b>Date Received:</b>	<b>Processed by:</b>
<b>Date Responded:</b>	<b>Notes:</b>