

**MAGISTRATE COURT OF FULTON COUNTY, GEORGIA**

185 Central Avenue, SW, Suite TG-100, Atlanta, GA 30303

Case No: \_\_\_\_\_

**Plaintiff:**

\_\_\_\_\_  
Name  
\_\_\_\_\_  
Street  
\_\_\_\_\_  
City State Zip Code  
\_\_\_\_\_  
E-Mail Address  
\_\_\_\_\_  
Phone Number Bar Number

Mail your answer with or without check  
to Lockbox address:

**GARNISHMENT**

Fulton County Clerk of Magistrate Court  
P.O. Box 101490  
Atlanta, GA 30392-1490

Garnishment Court information:

Street Address 185 Central Avenue  
\_\_\_\_\_  
Atlanta \_\_\_\_\_, Georgia 30303  
City, Zip Code  
404.613.5360  
Phone Number

vs. \_\_\_\_\_

\_\_\_\_\_  
Defendant(s) Name, Address

\_\_\_\_\_  
Garnishee Name, Address

**SUMMONS OF CONTINUING GARNISHMENT**

**TO THE ABOVE-NAMED GARNISHEE:**

Total amount claimed due by the Plaintiff . . . . . \$ \_\_\_\_\_  
Plus court costs due on this summons . . . . . \$ \_\_\_\_\_  
Total garnishment claim . . . . . \$ \_\_\_\_\_

**COURT OF JUDGMENT** \_\_\_\_\_

**JUDGMENT CASE NO.** \_\_\_\_\_

**YOU ARE HEREBY COMMANDED** to immediately hold all money, including wages, and other property, except what is known to be exempt, belonging to the Defendant or obligations owed to the Defendant named above beginning on the day of service of this summons and including the next 179 days. You are **FURTHER COMMANDED** to file your answer, in writing, not later than 45 days from the date you were served with this summons, with the Clerk of this Court and serve a copy of your answer upon the Plaintiff or Plaintiff's Attorney named above and the Defendant named above, or the Defendant's Attorney, if known, at the time of making such answer. Your answer shall state what money, including wages, or other property, except what is known to be exempt, belonging to the Defendant or obligations owed to the Defendant you hold or owe beginning on the day of service of this summons and between the time of such service and the time of making your first answer. Thereafter, you are required to file further answers no later than 45 days after your last answer. Every further answer shall state what money, including wages, and other property, except what is known to be exempt, belonging to the Defendant or obligations owed to the Defendant you hold or owe at and from the time of the last **answer to the time of the current answer**. The last answer required by this summons shall be filed no later than the 195th day after you receive this summons. Money, including wages, or other property admitted in an answer to be subject to continuing garnishment must be paid or delivered to the Court concurrently with each answer. Should you fail to file Garnishee Answers as required by this summons, a judgment by default will be rendered against you for the amount remaining due on a judgment as shown in the Plaintiff's Affidavit of Continuing Garnishment.

**WITNESS**, the Honorable Cassandra Kirk, Judge of said Court.

This \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_.

Cathelene "Tina" Robinson, Clerk of Court

By: \_\_\_\_\_

Deputy Clerk, Fulton County Magistrate Court

# **SERVICE COPY**

## **Important Instructions for Garnishees:**

### **For All 2016 and Newer**

### **Garnishment Cases**

### **Filed in Fulton County Magistrate Court:**

1. If the Defendant is not presently employed by you or Defendant's employment is terminated after service of this summons, then state that under this section "Garnishee Further States" on the answer form.
2. It is your responsibility to make extra copies of the answer as we only furnish you with one (1), and you will need seven (7).
3. You must fill in all blanks on the answer form.

Mail your Answer and payment to:

**Fulton County Clerk of Magistrate Court**

**P.O. Box 101490**

**Atlanta, GA. 30392-1490**

To avoid your check: being returned and marked untimely make sure each check has the garnishment case number listed.

4. If you are not familiar with Georgia Law applying to garnishment cases, consult an attorney before paying the Defendant any sum after you have been served with this Summons of Garnishment.
5. Garnishee must serve a copy of the Garnishment Answer with a copy of the Georgia Garnishment Exemptions upon the Defendant.