

**MAGISTRATE COURT OF FULTON COUNTY, STATE OF GEORGIA**  
PROCEEDING AGAINST TENANT HOLDING OVER

**Dispossessory Division**  
185 Central Avenue, SW TG100  
Atlanta, Georgia 30303  
(404) 613-5078  
www.fultonstate.org

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LANDLORD'S NAME/ADDRESS/TEL.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CASE NUMBER**

**TENANT'S NAME/ADDRESS/TEL.**

**DESIGNATION OF AGENCY**

I, \_\_\_\_\_, am  
[Print name of natural person completing this form]

*Check only the box below that accurately describes your Landlord relationship to the property in this dispossessory action.*

- the sole proprietor of the property relating to this dispossessory action (either the person who owns the property leased to Tenant or the person who subleased the property to Tenant).
- an officer or partner of the business entity (corporation, LLC, partnership, etc.) that owns the property relating to this dispossessory action **and** who is duly authorized to designate an agent to represent the business entity in this dispossessory action.
- an officer or partner of a business entity (corporation, LLC, partnership, etc.) that is **not** the property owner but is on the lease or sublease with Tenant and/or has collected rents from Tenant **and** who is duly authorized to designate an agent to represent the business entity in this dispossessory action.

\_\_\_\_\_ is  
[Print name of natural person who will serve as Designated Agent]

*Check only the box(es) below that accurately describe the Designated Agent's relationship to the Landlord.*

- an officer or full time employee of the business entity, or a full time employee of the sole proprietor, that owns, leases or subleases out the property relating to this dispossessory action **and** who is responsible for:
  - collecting rents and maintaining records on the collection of rents for the property relating to this dispossessory action;
  - responding to the maintenance needs of the property relating to this dispossessory action; and/or
  - commencing dispossessory actions on behalf of the Landlord.

I, \_\_\_\_\_, designate \_\_\_\_\_  
[Print name of natural person completing this form] [Print name of natural person who will serve as Designated Agent]  
to represent the Landlord in this dispossessory action.

\_\_\_\_\_  
[Signature of natural person completing this form]

\_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_\_  
[Today's date]

Sworn to and signed before me  
on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
[Notary Public]

My commission expires: